



ADDRESSING REQUEST

CATOOSA CITY HALL
214 S. Cherokee
P.O. Box 190
Catoosa, OK 74015

P: 918-266-2505
F: 918-266-1687
www.cityofcatoosa.org

Brenda Conley
Mayor/Ward 1

Russ White
Vice-Mayor/Ward 6

Thomas Sweet
Ward 2

Greg Williams
Ward 3

Fred Williams
Ward 4

Kyle Gibson
Ward 5

Jonnie Mott
At-Large

DATE: _____

PROPERTY LOCATION LEGAL: _____

SUBDIVISION: _____

SECTION/TOWNSHIP/RANGE: _____

COUNTY ACCOUNT NO.: _____

PARCEL ID: _____

CADASTRAL: _____

COUNTY: _____

OWNER NAME: _____

OWNER ADDRESS: _____

OWNER PHONE: _____

REQUESTING PERSON: _____

REASON FOR REQUEST: _____

ATTACH A SITE PLAN WITH DRIVEWAY AND FRONT DOOR ACCESS. SITE PLAN MUST SHOW STREET NAMES.

We attempt to notify, by email, the following agencies: Rogers County 911, Tulsa County 911, INCOG, Rogers County Assessor's Office, Wagoner 911, Wagoner Assessor's Office, Catoosa PD, Catoosa City Hall, and Catoosa Code Enforcement.

These agencies ARE NOT notified directly by Catoosa Planning: AT&T, Local Postal Service, and Cox Communications. It is the owner's responsibility to make contact and coordinate with these agencies.

Owner is responsible for installing a mail box and addressing it, also the residence and or business should be labeled with 4 inch font or larger depending on distance,

put in a clearly visible spot to see for First Responders: Business must comply with possible addition requirements or applicable codes for visibility.