

**CITY OF CATOOSA  
CITY COUNCIL  
MINUTES OF SEPTEMBER 11, 2023  
REGULAR MEETING**

**I. Meeting convened:**

**A. Call to Order:** A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Greg Williams at 6:00 p.m. on Monday, the 11th day of September 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

**B. Invocation:** Pastor Matt Garwick, Apostolic Worship Center

**C. Pledge of Allegiance:** Mayor Greg Williams

**D. Roll Call:** The following council members were **present** for this meeting: Member at Large Councilor, and Vice-Mayor, Jonnie Mott; Ward #6, Councilor Teresa O'Donnell; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams; Ward #3, Councilor and Mayor, Greg Williams; Ward #2, Councilor Thomas Sweet; and Ward #1, Councilor Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Jamie Scrivner, Finance Director; Ronnie Benight, Police Chief; Denus Benton, Fire Chief; City Engineer Brian Kellogg, of Kellogg Engineering; and Acting City Attorney Adam Heavin, of Rosenstein, Fist & Ringold.

**E. Public Comments:** None

**II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **August 28, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims

A motion was made by **Brenda Conley** and seconded by **Jonnie Mott** to approve the consent agenda. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

**IV. Agenda Items:**

**Item #1: Ordinance No. 2023-394-Z**

- A. The Public Hearing opened at 6:04 p.m.
- B. A presentation was made by Terry Whiteley & Case Ventures, LLC.
- C. There were no public comments.
- D. The Public Hearing closed at 6:29 p.m.

A motion was made by **Thomas Sweet** and seconded by **Brenda Conley** to adopt Ordinance No. 2023-394-Z changing the zoning of certain real property generally located behind and to the North of the existing Catoosa Post Office and more fully described on Exhibit "A" attached to this agenda for the purpose of a residential multifamily development; followed by discussion, consideration, and possible action to approve Ordinance No. 2023-394-Z, an ordinance rezoning said real property from General Commercial District (CG) to Residential Multifamily Low-Density District (RM-1), directing the Catoosa Planning Commission to change the zoning map of the City of Catoosa to reflect said change, repealing conflicting ordinances, and containing other provisions related thereto. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-no
Fred Williams-aye	

**Item #2: Emergency Clause for Ordinance No. 2023-394-Z**

A motion was made by **Thomas Sweet** and seconded by **Brenda Conley** to approve an emergency clause for Ordinance No. 2023-394-Z. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-no
Fred Williams-aye	

**Item #3: Pay Request No. 14 Hamby-Lynch Public Safety Complex Design**

A motion was made by **Brenda Conley** and seconded by **Thomas Sweet** to approve Pay Request No. 14 from GH2 Architects, LLC for the Hamby-Lynch Public Safety Complex design in the amount of \$18,498.68. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #4: Independent Contractor Agreement with Kellogg Engineering, Inc.**

A motion was made by **Thomas Sweet** and seconded by **Jonnie Mott** to approve the agreement with Kellogg Engineering, Inc. for engineering services. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #5: Disaster Assistance Agreement for Emergency and Major Disasters with the State of Oklahoma**

A motion was made by **Jonnie Mott** and seconded by **Thomas Sweet** to approve entering into a Disaster Assistance Agreement for Emergency and Major Disasters with the State of Oklahoma to provide financial assistance to the City for damages resulting from severe storms, straight-line winds and tornados during the time period June 14 – 18, 2023; designate Denus Benton and Vicky Sutton as the City's designee to act on behalf of the City in connection with the agreement; and authorize the City Manager, John Blish to sign the agreement and all other necessary documents on behalf of the City. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #6: Grant Agreement with Oklahoma Highway Safety Office**

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to approve a General Police Traffic Services grant with the Oklahoma Highway Safety Office in the amount awarded of \$44,944.00 for a one-year term beginning October 1, 2023, thru September 30, 2024, and authorize the City Manager, John Blish to sign the agreement and all other necessary documents on behalf of the City. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

**Item #7: Approval of apptegy Social Media Webpage and Mobile App**

A motion was made by **Kyle Gibson** and seconded by **Thomas Sweet** to approve migrating the cities current social media webpage from Civic Plus to apptegy to include mobile app and interface pending contract approval by the city attorney not to exceed \$13,400.00 with current renewal not to exceed \$6,700.00 starting in October 2024. The motion **passed** with the following votes:

Brenda Conley-absent	Fred Williams-aye
Kyle Gibson-aye	Teresa O'Donnell-aye
Thomas Sweet-aye	Vice-Mayor Jonnie Mott-aye
Mayor Greg Williams-aye	

V: **New Business:** There was no new business.

VI. **City Manager Report:** John Blish, City Manager informed the City Council of the following:

- City maintenance is still working on the creek in Rolling Hills. They are getting the water shed cleaned out by hauling a lot of dirt out of there. They have been cleaning the area around the First Street bridge on Admiral. They still have quite a bit to do in that area, but they are making huge progress. We have rented some additional equipment to allow more people to work on the project.
- We have a new camera for the Rolling Hills splash pad that should be installed in the next couple of weeks. We just received our information from Verizon; because it is a standalone system, no power is needed, it is solar and is based on cell phone service.
- The quote is out for restriping the 193rd and Admiral area to include both the north and south bound area between I-44 and South of Admiral.
- If you are not aware, we made a social media post today to inform everyone that coming up this Thursday our city maintenance department along with the City of Tulsa will be shutting off water to the City of Catoosa starting at about 10 p.m. that night. Hopefully, they will have it back on by 3 a.m. They scheduled it for that time since school is out on Friday, it will not disrupt any of the bus or water services.
- Marshall Street is currently under design. There are a lot of potholes in that area. Colby is trying to determine where the utilities are in that area.
- Pine Street culvert at Woodcrest should be going out for bids and should be back in by October so we should be able to start working on that soon.
- Spunky Creek culverts should be installed by the end of this month.

- We have a resurfacing project coming up for Town & Country this week. We have received our new patching machine so they will be cutting asphalt and replacing the bad spots.
- We have hired a new City Planner or someone that will be working in that department. We also have a new code enforcement person that will be starting October 1<sup>st</sup>. They were very highly recommended; they have a background in code and law enforcement.

**VII: Council Comments: NONE**

**VIII: Adjourn:**

A motion was made by **Brenda Conley** and seconded by **Fred Williams** to adjourn.  
The motion passed with the following votes: **(6:49 PM)**

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_  
**Vicky Sutton, City Clerk**

\_\_\_\_\_  
**Greg Williams, Mayor**