

**CITY OF CATOOSA
CITY COUNCIL
MINUTES OF SEPTEMBER 11, 2023
REGULAR MEETING**

I. Meeting convened:

A. Call to Order: A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Greg Williams at 6:00 p.m. on Monday, the 11th day of September 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

B. Invocation: Pastor Matt Garwick, Apostolic Worship Center

C. Pledge of Allegiance: Mayor Greg Williams

D. Roll Call: The following council members were **present** for this meeting: Member at Large Councilor, and Vice-Mayor, Jonnie Mott; Ward #6, Councilor Teresa O'Donnell; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams; Ward #3, Councilor and Mayor, Greg Williams; Ward #2, Councilor Thomas Sweet and Ward #1, Councilor Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Jamie Scrivner, Finance Director, Ronnie Benight, Police Chief; Denus Benton, Fire Chief; City Engineer Brian Kellogg, of Kellogg Engineering; and Acting City Attorney Adam Heavin, of Rosenstein, Fist & Ringold.

E. Public Comments: None

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **August 28, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims

A motion was made by **Brenda Conley** and seconded by **Jonnie Mott** to approve the consent agenda. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-no	

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: ODOT Maintenance, Financing, and Right-of-Way Agreement for the View 66 Trail – Phase I

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to approve the State of Oklahoma Department of Transportation Project Maintenance, Financing, and Right-of-Way Agreement for the City of Catoosa View 66 Trail – Phase I, from E. Pine St. to Denbo St., Project No.: TAP3-8076(004)TP, State Job No.: 38076(04)(05). The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-abstain
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

Item #2: Proposed Change Order No. 8 – Hamby-Lynch Public Safety Complex

A motion was made by **Kyle Gibson** and seconded by **Teresa O'Donnell** to approve Prime Contract Change Order No. 8 for the Hamby-Lynch Public Safety Complex in an amount not to exceed \$18,009.68 to paid from the project contingency fund. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

Item #3: Resolution No. 2023-606 Sales Tax Agreement

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to adopt Resolution No. 2023-606 renewing for the 2023-2024 fiscal year the Sales Tax Agreement dated July 1, 2018, between the City of Catoosa and the Catoosa Industrial Authority.

The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-abstain
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

Item #4: Approval to Create a Blue Whale Action Committee

A motion was made by **Teresa O'Donnell** and seconded by **Jonnie Mott** to (1) create a Blue Whale Action Committee consisting of Adam Anderson (Bank of Commerce) as Chairperson, two community members of Adam's choosing, two council members appointed by the Mayor, and the City Manager; and (2) approve the Committee objectives to be: 1) Identify and prioritize plans for the Blue Whale, items will include the projects previously identified (new gift shop and restrooms, water feature in pond, paved parking, and a road connecting to Rice Street) and any others deemed feasible by the committee. 2) Work with city staff to create accurate budget estimates to submit with the grant. Each project should be vetted based on cost and financial viability before being added to the plan. 3) Present a final plan to the City Council for approval. 4) Engage with Hampton Creative to develop a grant presentation to submit to the State of Oklahoma and other potential funding groups. The grant presentation is tentatively due by October 2023. The motion **failed** with the following votes:

Brenda Conley-no	Kyle Gibson-aye
Thomas Sweet-no	Teresa O'Donnell-aye
Mayor Greg Williams-abstain	Vice-Mayor Jonnie Mott-aye
Fred Williams-no	

Item #5: TCSO Dispatch Agreement

A motion was made by **Kyle Gibson** and seconded by **Teresa O'Donnell** to approve Public Services Agreement with Tulsa County Sheriff's Office for Dispatch Service in an amount not to exceed \$75,000 to be taken from the Dispatch Services account. The motion **passed** with the following votes:

Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Teresa O'Donnell-aye
Mayor Greg Williams-aye	Vice-Mayor Jonnie Mott-aye
Fred Williams-aye	

V. New Business: There was no new business.

VI. City Manager Report: John Blish, City Manager informed the City Council of the following:

- After the weather event that occurred over a month ago, all our city crews started operating around the city in emergency mode; our maintenance department, police department, and fire department, had all been out in response. Once things started settling down, we started discussing how to recover some of the funds if Rogers County gets declared as part of the state of emergency through the federal government. I started doing some research and booked us a meeting with Donnie Lynch; he suggested a couple of different companies for us to reach out to. Through the course of those conversations with the county, we decided to partner with the county to recover the funds that we have expended, which include payroll hours, equipment, and different amenities, that we've had to pay for. Since we are partnering with the county, Jamie has been in contact with Scotty Stokes from Rogers County Emergency Management. We will need to turn in our paperwork to them by August 18th, so we have a little time to get all our line items in order regarding reimbursements for employees' hours worked, the equipment we had to either purchase or rent, allowing us to pick up debris to put in dump trucks. This also applies to the secondary location at the soccer fields. The county has approved our partnership with them and has brought in large chippers to get rid of the debris and has transitioned it from large trees and limbs to piles of woodchips. We are in the process of trying to get that trucked off the site. I have reached out to a couple of different places to see if they are interested in doing it, but currently we are still partnering with the county. During Rogers County's last commissioners meeting they hired an outside group to come around and start picking up debris within the county. We as a city have been assessing the area and most of our residents have picked up their debris and brought it to the site. There are still some residents that have large trees, with some of them still down on houses, or down in backyards, which is something the city is not going to start doing due to the limits of our liability.
- The city has most of the cemetery cleaned up, which is a priority for us; it is important for us to make sure that people can get in to check on their loved ones that are at the cemetery. We have over thirty headstones that are either blown over or broken due to the storm. I have reached out to a company to do some repairs for us. The one thing they requested is assistance from our city maintenance twofold; one, to use our equipment to assist them in lifting the headstone and two, show them how to do the repairs in the future. I think this is a great thing since it will limit what they will charge us for erecting the headstones.
- We have a few job changes and openings within the city. I have a job opening for Code Enforcement. We have moved a couple of people around in the city. We moved our City Inspector, and our IT Director, from City Hall down to our annex building so they have their own area. We have been trying to move the IT department for quite some time so he can continue to have continuity

with our servers. We will have servers here at City Hall and we will have servers in the annex building so if an emergency arises, we will be able to maintain services for the city by having them in two locations. Job applications are coming in; out of the twenty that we've received for code enforcement, two of them have experience in that area so we will be doing interviews this week.

- We have a new camera being installed at the Rolling Hills Splash Pad. It is the same camera system that we currently have at the Blue Whale. It is a four-plex camera system that can tilt, pan, and zoom, so you can zoom in on things, see people's tags, and it can zero in on people that have committed offenses, so we will have video of it.
- The police and fire meetings are every Wednesday at 10 o'clock. We are on schedule with both the police and fire facilities; they have lost 23 days of work, but since we've had dry weather lately, they have been able to progress. You can see that they have structures going on above the buildings because once the roof is on there, it will go up fast. We plan on opening the police department around January 2024, and the fire department is schedule for February 2024. At this time, we are still on budget; we still have a large contingency built in and we are still around \$700,000.00 of contingency on the city side; the builders still have a contingency that they have not used either. We continue to make changes; one of them being the driveway that we discussed earlier this evening.
- City crews are still working at removing the tree debris at Rogers Point. We are trying to get into the treed area that includes a large portion of our frisbee golf area. There is quite a bit of damage in there that has kept them from being able to drive through it, so we have chippers and bigger equipment working out there. Part of the problem there is from a safety aspect because the taller trees broke off at the top, we refer to them as hangers. This is what will end up causing us problems down the road because they can fall at any time injuring people. Some of the debris that we're chipping up at Roger Berry we're going to utilize underneath the canopy areas that are muddy, so we can start building a base for a walk path.
- We do have pedestrian and traffic counters coming to the Blue Whale area so we can have some data as to how many people are coming in the gate, as well as driving into the park. As you know, if someone is driving in their vehicle, it may include two people or it may be a bus that includes 10 people. We want to capture that, so we have data available when we start applying for grant dollars.
- As far as the retreat goes, I would prefer to get any responses by email, so that we can both confirm and continue to progress forward. I will have a conversation with Mayor Williams after the meeting.
- Tomorrow is Todd Weatherly's 20th year anniversary with the city; so if you see Todd out and about doing inspections, please stop and congratulate him on his achievement.

VII: Council Comments:

- Councilor Fred Williams wishes to thank everyone involved with the Church On The Move, Catoosa Love Day; Tuggle Roofing, Kyle and Vicky, I really appreciate all of their hard work for our residents.

VIII: Adjourn:

A motion was made by **Fred Williams** and seconded by **Kyle Gibson** to adjourn.
The motion passed with the following votes: **(6:58 PM)**

Brenda Conley-aye

Kyle Gibson-aye

Thomas Sweet-aye

Teresa O'Donnell-aye

Mayor Greg Williams-aye

Vice-Mayor Jonnie Mott-aye

Fred Williams-aye

Approved on this _____ day of _____, 2023

Vicky Sutton, City Clerk

Greg Williams, Mayor