

**CITY OF CATOOSA
CITY COUNCIL
MINUTES OF JUNE 12, 2023
REGULAR MEETING**

I. Meeting convened:

A. Call to Order: A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Greg Williams at 6:06 p.m. on Monday, the 12th day of June 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

B. Invocation: Mayor Greg Williams

C. Pledge of Allegiance: Mayor Greg Williams

D. Roll Call: The following council members were **present** for this meeting: Ward #6, Councilor Teresa O'Donnell; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams; and Ward #3, Councilor and Mayor, Greg Williams.

The following council members were **absent** for this meeting: Member at Large Councilor, and Vice-Mayor, Jonnie Mott; Ward #2, Councilor Thomas Sweet and Ward #1, Councilor Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Jamie Scrivner, Finance Director; Ronnie Benight, Police Chief; Denus Benton, Fire Chief; Chris Cieslak, City Planner; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

E. Public Comments: NONE

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **May 22, 2023**, Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Approval of Financial Statements for April 2023
- 4) Pay Request No. 20 Place Strategies, Inc. – Comprehensive Plan – in the amount of \$13,333.00
- 5) Approval of Workers Compensation renewal with OMAG for the FY 2023-2024 in the amount of \$212,076.00

A motion was made by **Kyle Gibson** and seconded by **Fred Williams** to approve the consent agenda. The motion **passed** with the following votes:

Mayor Greg Williams-aye

Kyle Gibson-aye

Fred Williams-aye

Teresa O'Donnell-aye

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Public Hearing - Proposed Budget FY 2032-2024

- A. The Public Hearing opened at 6:07 p.m.
- B. A presentation was made by City Manager John Blish.
- C. There were no public comments. Councilor Teresa O' Donnell asked the City Manager if the negotiations are still ongoing with the Police and Fire then any adjustments to the budget will be done after the negotiations have been completed? Councilor Kyle Gibson asked the Police and Fire Chiefs how they feel about the budget since everyone needs more help in all their departments? We are trying to hire new personnel; John has met with us regarding hiring one (1) new police officer and two (2) new fire fighters.
- D. The Public Hearing closed at 6:19 p.m.

Item #2: Resolution No. 2023-602 Proposed Budget FY 2023-2024

A motion was made by **Fred Williams** and seconded by **Teresa O'Donnell** to adopt Resolution No. 2023-602, a resolution of the governing body of the City of Catoosa to comply with and operate in accordance with the Municipal Budget Act and approve the fiscal year 2023-2024 annual budget. The motion **passed** with the following votes:

Mayor Greg Williams-aye

Kyle Gibson-aye

Fred Williams-aye

Teresa O'Donnell-aye

Item #3: Pay Request No. 6 Rolling Hills Splash Pad/Neighborhood Park

A motion was made by **Kyle Gibson** and seconded by **Fred Williams** to approve Pay Request No. 6 from American Concrete, Inc. for the Rolling Hills Splash Pad/Neighborhood Park in the amount of \$84,064.12. The motion **passed** with the following votes:

Mayor Greg Williams-aye	Kyle Gibson-aye
Fred Williams-aye	Teresa O'Donnell-aye

Item #4: Pay Request No. 7 Rolling Hills Splash Pad/Neighborhood Park

A motion was made by **Kyle Gibson** and seconded by **Fred Williams** to approve Pay Request No. 7 from American Concrete, Inc. for the Rolling Hills Splash Pad/Neighborhood Park in the amount of \$183,552.30. The motion **passed** with the following votes:

Mayor Greg Williams-aye	Kyle Gibson-aye
Fred Williams-aye	Teresa O'Donnell-aye

Item #5: Proposed Change Order No. 5 – Hamby-Lynch Public Safety Complex

A motion was made by **Kyle Gibson** and seconded by **Teresa O'Donnell** to approve Prime Contract Change Order No. 5 for the Hamby-Lynch Public Safety Complex in an amount not to exceed \$2,784.08 to paid from the project contingency fund. The motion **passed** with the following votes:

Mayor Greg Williams-aye	Kyle Gibson-aye
Fred Williams-aye	Teresa O'Donnell-aye

Item #6: Proposed Change Order No. 6 – Hamby-Lynch Public Safety Complex

A motion was made by **Teresa O'Donnell** and seconded by **Fred Williams** to approve Proposed Change Order No. 6 for the Hamby-Lynch Public Safety Complex increasing the transformer pad retaining wall costs by \$4,542.35 and decreasing rip rap by \$5,006.00 resulting in a combined credit to the owner's project contingency funds in the amount of \$463.65. The motion **passed** with the following votes:

Mayor Greg Williams-aye	Kyle Gibson-aye
Fred Williams-aye	Teresa O'Donnell-aye

Item #7: Proposed Change Order No. 7 – Hamby-Lynch Public Safety Complex

A motion was made by **Kyle Gibson** and seconded by **Teresa O'Donell** to approve Prime Contract Change Order No. 7 for the Hamby-Lynch Public Safety Complex in an amount not to exceed \$23,496.98 to be paid from the project contingency fund. The motion **passed** with the following votes:

Mayor Greg Williams-aye	Kyle Gibson-aye
Fred Williams-aye	Teresa O'Donnell-aye

Item #8: Pay Request No. 11 Hamby-Lynch Public Safety Complex Design

A motion was made by **Teresa O'Donnell** and seconded by **Fred Williams** to approve Pay Request No. 11 from GH2 Architects, LLC for the Hamby-Lynch Public Safety Complex design in the amount of \$37,136.02.

The motion **passed** with the following votes:

Mayor Greg Williams-aye
Fred Williams-aye

Kyle Gibson-aye
Teresa O'Donnell-aye

V. New Business: There was no new business.

VI. City Manager Report: John Blish, City Manager informed the City Council of the following:

- The Rolling Hills splash pad will be opening soon.
- Our annual 4th of July LibertFest celebration will be June 22nd – June 25th. We will not have a live band this year. We are looking forward to the carnival.
- City maintenance will be busy in the upcoming weeks. We had the VW car show at Rogers Point two weekends ago, it was a successful event. There were a lot of people in attendance; it continues to grow every year.
- We will have upcoming discussions regarding the Junior World Frisbee Competition scheduled for July of next year at Rogers Point. We will have one year to improve certain amenities out there.
- The Farmers Market will be at the Blue Whale Wednesday night from 5:00 pm – 8:00 pm.
- We have a lot of plans moving forward with the Blue Whale. We have our City legal representative looking over contracts with a reputable company for marketing the Blue Whale. We want to use them to help us make pitches to the state of Oklahoma for possible tourism dollars. We will have a lot of conversation this year since the budget has been approved to move forward with those tourism items. We will be discussing tomorrow with our advertising group that helped us with our bond how to move forward with the election coming up in August. We would like to hold town hall type meetings to put the right information out to the public and to get them involved. We will have representatives from PSO there as well as city representatives. I will be reaching out to the owners of the hotels here in the city, to get their support.
- City Maintenance is in clean up mode. We posted today that we will be open from 7:00 am-7:00 pm every evening this week to allow people to come out after work and drop off their trees and debris.

VII: Council Comments:

- Councilor Teresa O'Donnell asked what the status is to replace the Assistant City Manager; is it posted publicly; can we discuss that at the retreat? I would like to talk more about the Blue Whale; I think it would be a benefit to the City if we look at outside developers to take that piece of property that is very expensive with lots of potential and look at what we could do at a commercial level with outside developers. I think it might be beyond the scope of what internally as a City we can do. Our City has big infrastructure needs and service needs. We could turn that over to someone that does that for a living, I feel that would be beneficial for the City.
- Councilor Fred Williams asked John to pass along to the Maintenance department how appreciative he is for all the hard work they did over the weekend and for all the cleanup that they did at the splash pad. They worked so hard to clean up the area and get the benches and trash cans in place.

VIII: Adjourn:

A motion was made by **Fred Williams** and seconded by **Kyle Gibson** to adjourn.
The motion passed with the following votes: **(7:00 PM)**

Mayor Greg Williams-aye

Kyle Gibson-aye

Fred Williams-aye

Teresa O'Donnell-aye

Approved on this _____ day of _____, 2023

Vicky Sutton, City Clerk

Greg Williams, Mayor