

**CITY OF CATOOSA
CATOOSA ECONOMIC DEVELOPMENT AUTHORITY
MINUTES OF MAY 8, 2023
REGULAR MEETING**

I. Meeting convened:

A. Call to Order: A regular meeting of the Catoosa Economic Development Authority of the City of Catoosa was held and called to order by Chairman Greg Williams at 7:26 p.m. on Monday, the 8th day of May 2023 at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

B. Roll Call: The following Trustees were **present** for this meeting: Seat No. 1, Trustee and Vice-Chairman Kyle Gibson; Seat No. 2, Trustee Thomas Sweet; Seat No. 3, Trustee Jonnie Mott; Seat No. 4, Trustee and Chairman Greg Williams; Seat No. 6, Trustee Fred Williams; and Seat No 7, Trustee Teresa O' Donnell.

The following Trustee was **absent** for this meeting: Seat No. 5, Trustee Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Ronnie Benight, Police Chief; Denus Benton, Fire Chief; Chris Cieslak, City Planner; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

C. Public Comments: There were no public comments.

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for Board of Trustee approval of the Consent Agenda:

- 1) Approval of Minutes of the **April 24, 2023**, Regular Meeting
- 2) Approval of Audit Engagement Letter with CBEW Professional Group, LLC for FY 2022-2023-in the amount of \$22,100.00

A motion was made by **Kyle Gibson** and seconded by **Jonnie Mott** to approve the consent agenda. The motion **passed** with the following votes:

Vice-Chairman Kyle Gibson-aye	Chairman Greg Williams-aye
Thomas Sweet-aye	Fred Williams-aye
Jonnie Mott-aye	Teresa O'Donnell-aye

III. **Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

IV. **Agenda Items:**

Item #1: Appointment of CEDA Board Member

A motion was made by **Jonnie Mott** and seconded by **Kyle Gibson** to make a recommendation to City Council to appoint CEDA Board Member Teresa O'Donnell for a three (3) year term expiring October 31, 2025. The motion **passed** with the following votes:

Vice-Chairman Kyle Gibson-aye	Chairman Greg Williams-aye
Thomas Sweet-aye	Fred Williams-aye
Jonnie Mott-aye	Teresa O'Donnell-abstain

Item #2: Approve Change of Signatories on Catoosa Economic Development Authority Bank Accounts and Financial Documents

A motion was made by **Jonnie Mott** and seconded by **Teresa O'Donnell** to approve changing the bank signatories for all Catoosa Economic Development Authority bank accounts and financial documents to include Greg Williams, Jonnie Mott, John Blish, Vicky Sutton, Jamie Scrivner, Angela Schmitt, and Kyle Gibson. The motion **passed** with the following votes:

Vice-Chairman Kyle Gibson-aye	Chairman Greg Williams-aye
Thomas Sweet-aye	Fred Williams-aye
Jonnie Mott-aye	Teresa O'Donnell-aye

V. **New Business:** There was no new business.

VI. **Trustee Comments:** There were no trustee comments.

VII. **Adjourn:**

A motion was made by **Jonnie Mott** and seconded by **Teresa O'Donnell** to adjourn. The motion **passed** with the following votes: (7:30 PM)

Vice-Chairman Kyle Gibson-aye	Chairman Greg Williams-aye
Thomas Sweet-aye	Brenda Conley-aye
Jonnie Mott-aye	Fred Williams-aye

Approved on this _____ day of _____, 2023

Vicky Sutton, Secretary

Greg Williams, Chairman