

**CATOOSA ECONOMIC DEVELOPMENT AUTHORITY  
MINUTES OF MAY 5, 2021  
REGULAR MEETING**

**I. Meeting Convened:**

**A. Call to Order:** A regular meeting of the Catoosa Economic Development Authority was held and called to order by Chairman Greg Williams at 5:10 p.m. on Wednesday, the 5<sup>th</sup> day of May 5, 2021 at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

**B. Pledge of Allegiance:** Chairman Greg Williams

**C. Roll Call:** The following trustees were **present** for this meeting: Seat #1, Trustee Kyle Gibson; Seat #2, Trustee Thomas Sweet; Seat #4, Trustee and Chairman Greg Williams; Seat #5, Trustee Brenda Conley; Seat #6, Trustee Fred Williams.

The following trustees were **absent** for this meeting: Seat #3, Trustee Shawn Battles; and Seat #7, Trustee and Vice-Chairman Evan Hudson.

The following staff member was **present** for this meeting: Vicky Sutton, Secretary.

The following staff member was **absent** for this meeting: John Blish, City Manager.

**II. Approval of Minutes:**

**1. Approval of Minutes of the **November 4, 2020** Regular Meeting.**

A motion was made by **Brenda Conley** and seconded by **Fred Williams** to approve the minutes. The motion **passed** with the following votes:

Chairman Greg Williams-aye  
Trustee Kyle Gibson-aye  
Trustee Thomas Sweet-aye

Trustee Brenda Conley-aye  
Trustee Fred Williams-aye

### **III. Reports:**

(1) BancFirst Trust and Investment Management – Melton Truck Lines Increment District

- 10/01/2020 thru 10/31/2020
- 11/01/2020 thru 11/30/2020
- 12/01/2020 thru 12/31/2020
- 01/01/2021 thru 01/31/2021
- 02/01/2021 thru 02/28/2021
- 03/01/2021 thru 03/31/2021

(2) Bank of Commerce Bank Statements

- 10/01/2020 thru 10/31/2020
- 11/01/2020 thru 11/30/2020
- 12/01/2020 thru 12/31/2020
- 01/01/2021 thru 01/31/2021
- 02/01/2021 thru 02/28/2021
- 03/01/2021 thru 03/31/2021

A motion was made by **Brenda Conley** and seconded by **Kyle Gibson** to accept the reports. The motion **passed** with the following votes:

Chairman Greg Williams-aye  
Trustee Kyle Gibson-aye  
Trustee Thomas Sweet-aye

Trustee Brenda Conley-aye  
Trustee Fred Williams-aye

### **IV. Agenda Items:**

**Item #1: Election of Treasurer**

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to elect Jamie Scrivner as Treasurer. The motion **passed** with the following votes:

Chairman Greg Williams-aye  
Trustee Kyle Gibson-aye  
Trustee Thomas Sweet-aye

Trustee Brenda Conley-aye  
Trustee Fred Williams-aye

### **V: Trustee Comments:**

- Trustee Thomas Sweet asked what the payoff date will be?

**VI: Adjourn:**

A motion was made by **Thomas Sweet** and seconded by **Fred Williams** to adjourn.

**(5:12 PM)** The motion **passed** with the following votes:

Chairman Greg Williams-aye

Trustee Brenda Conley-aye

Trustee Kyle Gibson-aye

Trustee Fred Williams-aye

Trustee Thomas Sweet-aye

**Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2021**

\_\_\_\_\_  
**Vicky Sutton, Secretary**

\_\_\_\_\_  
**Greg Williams, Chairman**