

**CITY OF CATOOSA  
CITY COUNCIL  
MINUTES OF FEBRUARY 6, 2023  
SPECIAL MEETING**

**I. Meeting Convened:**

**A. Call to Order:** A special meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 5:33 p.m. on Monday, the 6<sup>th</sup> day of February 2023 at Catoosa City Hall, 214 S. Cherokee Street, Catoosa, Oklahoma 74015. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

**Roll Call:** The following council members were **present** for this meeting: Member at Large, Councilor Jonnie Mott; Ward #5, Councilor Kyle Gibson; Ward #4, Councilor Fred Williams; Ward #3, Councilor Greg Williams; and Ward #1, Councilor, and Mayor Brenda Conley.

The following council members were **absent** for this meeting: Ward #6, Councilor, and Vice Mayor Russ White; and Ward #2, Councilor Thomas Sweet.

The following staff members were present for this meeting: John Blish, City Manager; Eddie Faulkner, Assistant City Manager; Vicky Sutton, City Clerk; Chris Cieslak, City Planner; and Acting City Attorney Eric Nelson, of Rosenstein, Fist & Ringold.

**II. Agenda Items:**

**Item #1: Withdrawal of Bids by Narcomey Construction LLC and Exoneration of Bid Bond**

A motion was made by **Kyle Gibson** and seconded by **Greg Williams** to approve the request of Narcomey Construction LLC to withdraw its bids for Hamby-Lynch Public Safety Center Bid Package II-9A – Metal Studs & Drywall (Police Station), Bid Package III-9A – Metal Studs & Drywall (Fire Station), Bid Package I-9C – Painting (Civil), Bid Package II-9C – Painting (Police Station), and Bid Package III-9C – Painting (Fire Station), exonerate Narcomey Construction LLC’s bid bond for these Bid Packages due to excusable bidder error, and authorize the Mayor to execute any required documents. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #2: Award Bid Packages for Final Cleaning of Police Station and Fire Station**

A motion was made by **Kyle Gibson** and seconded by **Fred Williams** to award Hamby-Lynch Public Safety Center Bid Package II-1A – Final Cleaning (Police Station) in the amount of \$7,500 and Bid Package III-1A – Final Cleaning (Fire Station) in the amount of \$10,750 to Myers-Cherry Construction, LLC, the lowest responsible bidder who submitted responsive bids, as recommended by Myers-Cherry and the City Attorney, subject to required bonds and insurance, City Attorney review and approval, and authorize the Mayor to execute the contract documentation. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #3: Award Bid Packages Listed on “Exhibit A” to the Agenda**

A motion was made by **Jonnie Mott** and seconded by **Greg Williams** to award the Hamby-Lynch Public Safety Center Bid Packages shown on “Exhibit A” attached to this Agenda to the lowest responsible bidders for the amounts listed on “Exhibit A,” all as recommended by the Construction Manager, Myers-Cherry Construction, LLC, subject to required bonds and insurance, City Attorney review and approval, and authorize the Mayor to execute the contract documentation. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #4: Construction Management Contract Amendment No. 2**

A motion was made by **Greg Williams** and seconded by **Fred Williams** to approve, Amendment No. 2 to the Construction Management At Risk contract between Myers-Cherry Construction and the City of Catoosa dated May 12, 2022 (the “Agreement”) to establish a Guaranteed Maximum Price for the Work for the Hamby-Lynch Public Safety Complex – Police Station, Fire Station and Remaining Civil Packages. The Construction Manager’s Guaranteed Maximum Price for the Work to be completed on the Project, including the estimated Cost of the Work as defined in Article 6 of the Agreement and the Construction Manager’s Fee as defined in Article 5 of the Agreement is \$15,418,314.00 which includes alternate 01. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**III. Adjourn:**

A motion was made by **Greg Williams** and seconded by **Fred Williams** to adjourn.  
The motion **passed** with the following votes: **(5:43 PM)**

Mayor Brenda Conley-aye

Kyle Gibson-aye

Greg Williams-aye

Jonnie Mott-aye

Fred Williams-aye

**Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2023**

\_\_\_\_\_  
**Vicky Sutton, City Clerk**

\_\_\_\_\_  
**Brenda Conley, Mayor**