

**CITY OF CATOOSA PARK BOARD  
214 SOUTH CHEROKEE  
CATOOSA, OKLAHOMA 74015  
MINUTES OF REGULAR MEETING OF  
JANUARY 5, 2021**

**I. Meeting Convened:**

**A. Call to Order:** A regular meeting of the City of Catoosa Park Board was held and called to order by Chairman Thomas Sweet at 5:30 p.m. on Tuesday, January 5, 2021. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items:

**B. Roll Call:** The following board members were **present**: Chairman Thomas Sweet; Vice-Chairman Rob Williams; Secretary Mary Ann Dunn; Denise Carlton (arrived at 5:35) and Penny Chambers.

The following board members were **absent**: Misty Compton and Andy Wimberley.

**II. Approval of Minutes:**

Discussion, consideration, and possible action to approve the following minutes:

- November 3, 2020 Special Meeting

A motion was made by **Penny Chambers** and seconded by **Rob Williams** to approve the minutes. The motion **passed** with the following votes:

|                                |                    |
|--------------------------------|--------------------|
| Chairman Thomas Sweet-aye      | Denise Carlton-aye |
| Vice-Chairman Rob Williams-aye | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye    |                    |

**III. Agenda Items:**

**Item #1: Corp of Engineer Bid Approvals for Rogers Point Park Enhancement Projects**

A motion was made by **Penny Chambers** and seconded by **Rob Williams** to approve making recommendations to the City Council to begin the bidding processes for the Rogers Point Park Enhancement Project to include building 2 pavilions, an 18-hole disc golf course, an interpretive sign for Route 66 bridge trusses, horseshoe lanes and ladder golf pits. The motion **passed** with the following votes:

|                                |                    |
|--------------------------------|--------------------|
| Chairman Thomas Sweet-aye      | Denise Carlton-aye |
| Vice-Chairman Rob Williams-aye | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye    |                    |

**Item #2: 2021 Meeting Schedule**

A motion was made by **Penny Chambers** and seconded by **Rob Williams** to approve the meeting schedule for calendar year 2021. The motion **passed** with the following votes:

|                                |                    |
|--------------------------------|--------------------|
| Chairman Thomas Sweet-aye      | Denise Carlton-aye |
| Vice-Chairman Rob Williams-aye | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye    |                    |

**Item #3: To Acknowledge Resignation of Park Board Member**

A motion was made by **Penny Chambers** and seconded by **Rob Williams** to acknowledge the resignation of Andrew Wimberley from the Catoosa Park Board and declare a vacancy. The motion **passed** with the following votes:

|                                |                    |
|--------------------------------|--------------------|
| Chairman Thomas Sweet-aye      | Denise Carlton-aye |
| Vice-Chairman Rob Williams-aye | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye    |                    |

**Item #4: Reappointment of Park Board Member**

A motion was made by **Penny Chambers** and seconded by **Rob Williams** to make a recommendation to City Council to reappoint Park Board Member Rob Williams for a term expiring January 1, 2024. The motion **passed** with the following votes:

|                                |                    |
|--------------------------------|--------------------|
| Chairman Thomas Sweet-aye      | Denise Carlton-aye |
| Vice-Chairman Rob Williams-aye | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye    |                    |

**Item #5: Reappointment of Park Board Member**

A motion was made by **Penny Chambers** and seconded by **Rob Williams** to make a recommendation to City Council to reappoint Park Board Member Penny Chambers for a term expiring January 1, 2024. The motion **passed** with the following votes:

|                                |                    |
|--------------------------------|--------------------|
| Chairman Thomas Sweet-aye      | Denise Carlton-aye |
| Vice-Chairman Rob Williams-aye | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye    |                    |

**Item #6: Appointment of a Chairman**

A motion was made by **Penny Chambers** and seconded by **Rob Williams** to appoint Thomas Sweet as Chairman to serve a one (1) year term, ending January 1, 2022. The motion **passed** with the following votes:

|                                |                    |
|--------------------------------|--------------------|
| Chairman Thomas Sweet-abstain  | Denise Carlton-aye |
| Vice-Chairman Rob Williams-aye | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye    |                    |

**Item #7: Appointment of a Vice-Chairman**

A motion was made by **Penny Chambers** and seconded by **Thomas Sweet** to appoint Rob Williams as Vice-Chairman to serve a one (1) year term, ending January 1, 2022. The motion **passed** with the following votes:

|                                    |                    |
|------------------------------------|--------------------|
| Chairman Thomas Sweet-aye          | Denise Carlton-aye |
| Vice-Chairman Rob Williams-abstain | Penny Chambers-aye |
| Secretary Mary Ann Dunn-aye        |                    |

**Item #8: Appointment of a Secretary**

A motion was made by **Penny Chambers** and seconded by **Thomas Sweet** to appoint Mary Ann Dunn as Secretary to serve a one (1) year term, ending January 1, 2022. The motion **passed** with the following votes:

Chairman Thomas Sweet-aye

Denise Carlton-aye

Vice-Chairman Rob Williams-aye

Penny Chambers-aye

Secretary Mary Ann Dunn-abstain

**IV: Adjourn:** A motion was made by **Penny Chambers** and seconded by **Denise Carlton** to adjourn. **(6:19)** The motion **passed** with the following votes:

Chairman Thomas Sweet-aye

Denise Carlton-aye

Vice-Chairman Rob Williams-aye

Penny Chambers-aye

Secretary Mary Ann Dunn-aye

Approved on this \_\_\_\_\_ day \_\_\_\_\_, 2021

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**Mary Ann Dunn, Secretary**

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**Thomas Sweet, Chairman**