

**CITY OF CATOOSA
CEMETERY BOARD
MINUTES OF AUGUST 6, 2020
SPECIAL MEETING**

I. Meeting convened

A. Call to Order: A special meeting of the Cemetery Board of the City of Catoosa was held and called to order by Chairman Jesse Payne at 6:00 p.m. on Thursday, the 6th day of August 2020, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration, and possible action on the following agenda items.

B. Roll Call: The following board members were **present** for this meeting: Jesse Payne; Fred Williams; Brenda Conley and Greg Williams.

The following board member was **absent** for this meeting: Angela Sweet

The following staff members were **present** for this meeting: John Blish and Vicky Sutton

C. Public Comments: NONE

II. Approval of Minutes:

Discussion, consideration, and possible action to approve the following minutes:

- June 4, 2020 Special Meeting

A motion was made by **Brenda Conley** and seconded by **Fred Williams** to approve the minutes.

The motion **passed** with the following votes:

Chairman Jesse Payne-aye
Brenda Conley-aye

Greg Williams-aye
Fred Williams-aye

III. Agenda Items:

Item #1: CemSites-Cemetery Software Demo

Information: A presentation was made by CemSites, a cloud software for cemeteries. No action was taken.

Item #2: Current Concerns

Information: A discussion was held regarding any current concerns relating to the cemetery. No action was taken.

IV. Board Member Comments: There were no board member comments.

V. Adjourn:

A motion was made by **Fred Williams** and seconded by **Brenda Conley** to adjourn. The motion **passed** with the following votes: **(8:01 PM)**

Chairman Jesse Payne-aye
Fred Williams-aye

Greg Williams-aye
Brenda Conley-aye

Approved on this _____ day of _____, 2020

Angela Sweet, Secretary

Jesse Payne, Chairman