

**CITY OF CATOOSA  
PUBLIC WORKS AUTHORITY  
MINUTES OF JULY 22, 2019  
REGULAR MEETING**

**I. Meeting convened**

**A. Call to Order:** A regular meeting of the Public Works Authority of the City of Catoosa was held and called to order by Chairman Brenda Conley at 6:50 p.m. on Monday, the 22nd day of July, 2019, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

**B. Roll Call:** The following Trustees were **present** for this meeting: Vice-Chairman Russ White; Kyle Gibson; Fred Williams; Greg Williams; Thomas Sweet; Jonnie Mott and Chairman Brenda Conley.

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Andy Wimberley, Interim Police Chief; Denus Benton, Fire Chief; Terry Whiteley, City Planner; Eddie Faulkner, Assistant City Planner; Jesse Payne, PWA Maintenance Director and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

**C. Public Comments:** There were no public comments

**II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for Board of Trustee approval of the Consent Agenda:

1. Approval of Minutes of the **July 8, 2019** Regular Meeting
2. Approval of Regular and Prepaid Claims
3. Approval of Financial Statements for June 2019

A motion was made by **Thomas Sweet** and seconded by **Russ White** to approve the consent agenda. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Vice-Chairman Russ White-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**III.Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

#### **IV. Agenda Items:**

**Item #1: Advertising for bids of the Advanced Metering Infrastructure System**

A motion was made by **Thomas Sweet** and seconded by **Jonnie Mott** to approve advertising for bids. The 2019 Advanced Metering Infrastructure System Project, Engineering and contract documents are complete. Project consists of; equipment, software, and instillation of an automated metering system for the replacement of approximately 1,200 water meters, estimated total project cost of \$350,000.00. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Vice-Chairman Russ White-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #2: Authorizing the City of Catoosa to establish an account with RCB Bank**

A motion was made by **Greg Williams** and seconded by **Thomas Sweet** to approve establishing an account with RCB Bank to transfer PWA funds from Bank of Commerce to RCB Bank. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Vice-Chairman Russ White-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**Item #3: Authorizing the Following Persons to be Signature Holders on RCB Bank account**

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve the following persons to be listed as authorized signatories on a PWA account established at RCB Bank:

John P. Blish – City Manager  
Vicky Sutton- City Clerk  
Myrna Barbee – City Treasurer  
Brenda Conley – Chairman  
James R. White – Vice Chairman

The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Vice-Chairman Russ White-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

**V: New Business:** There was no new business.

**VI: Trustee Comments:** There were no trustee comments.

**VII: Adjourn:**

A motion was made by **Thomas Sweet** and seconded by **Russ White** to adjourn.

The motion **passed** with the following votes: **(6:53 PM)**

Chairman Brenda Conley-aye	Kyle Gibson-aye
Thomas Sweet-aye	Vice-Chairman Russ White-aye
Greg Williams-aye	Jonnie Mott-aye
Fred Williams-aye	

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
Vicky Sutton, City Clerk

\_\_\_\_\_  
Brenda Conley, Chairman