

**CITY OF CATOOSA
PUBLIC WORKS AUTHORITY
MINUTES OF JULY 09, 2018
REGULAR MEETING**

I. Meeting convened

A. Call to Order: A regular meeting of the Public Works Authority of the City of Catoosa was held and called to order by Chairman Brenda Conley at 6:58 p.m. on Monday, the 9th day of July, 2018, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

B. Roll Call: The following Trustees were **present** for this meeting: Russ White, Shawn Battles, Greg Williams, Derrick Hildebrant, Vice-Chairman Thomas Sweet, and Chairman Brenda Conley.

The following staff members were present for this meeting: John Blish, Acting City Manager; Wendy Knight, City Clerk; Vicky Sutton, Interim City Clerk, Courtney Bates, Police Detective; Terry Whiteley, City Planner and Denus Benton, Fire Chief.

C. Public Comments: There were no public comments

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for Board of Trustee approval of the Consent Agenda:

1. Approval of Minutes of the June 25, 2018 Regular Meeting
2. Approval of Regular and Prepaid Claims

A motion was made by **Thomas Sweet** and seconded by **Shawn Battltes** to approve the consent agenda. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Trustee Shawn Battles-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	Trustee Derrick Hildebrant-aye

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Sanitary Sewer Manhole Rehabilitation Project

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to award the Sanitary Sewer Manhole Rehabilitation Project contract to Jodee Construction, LLC for sanitary sewer manhole rehabilitation for manholes along Elm Street, Oklahoma Street and in Shadow Valley Addition in the amount of \$14,000.00 to be paid from the PWA Capital Outlay account. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Trustee Shawn Battles-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	Trustee Derrick Hildebrant-aye

Item #2: Appointment of Secretary

A motion was made by **Greg Williams** and seconded by **Shawn Battltes** to appoint Vicky Sutton as Secretary of the Public Works Authority. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Trustee Shawn Battles-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	Trustee Derrick Hildebrant-aye

Item #3: Approve Change of Signatories on PWA Bank Accounts and Financial Documents

A motion was made by **Shawn Battles** and seconded by **Russ White** to approve a change of signatories for PWA bank accounts and financial documents. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Trustee Shawn Battles-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	Trustee Derrick Hildebrant-aye

V: New Business: There was no new business.

VI: Trustee Comments: There were no trustee comments.

VII: Adjourn:

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to adjourn.

The motion **passed** with the following votes: **(7:04 PM)**

Chairman Brenda Conley-aye

Trustee Shawn Battles-aye

Vice-Chairman Thomas Sweet-aye

Trustee Russ White-aye

Trustee Greg Williams-aye

Trustee Derrick Hildebrant-aye

Approved on this _____ day of _____, 2018

Vicky Sutton, Interim City Clerk

Brenda Conley, Chairman