

**CITY OF CATOOSA
CITY COUNCIL
MINUTES OF JULY 09, 2018
REGULAR MEETING**

I. Meeting Convened

A. Call to Order: A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 6:00 p.m. on Monday, the 9th day of July, 2018, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

B. Invocation: Brad Brooks, First Baptist Church of Rolling Hills

C. Pledge of Allegiance: Mayor Brenda Conley

D. Roll Call: The following council members were **present** for this meeting: Ward#6 Councilor Russ White; Ward #4, Councilor Shawn Battles; Ward#3, Councilor Greg Williams; Ward #2, Councilor and Vice Mayor Thomas Sweet; Member at Large Councilor Derrick Hildebrant; Ward #1 and Mayor Brenda Conley.

The following staff members were present for this meeting: John Blish, Acting City Manager; Wendy Knight, City Clerk; Vicky Sutton, Interim City Clerk, Denus Benton, Fire Chief; Courtney Bates, Police Detective; Terry Whiteley, City Planner and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

E. Public Comments:
There were no public comments.

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- Approval of Minutes of the June 25, 2018 Regular Meeting
- Approval of Regular and Prepaid Claims
- Reappointment of Library Board Members for a Term Expiring June 30, 2021
 - Janie Risley
 - Tara Crain
 - Sheryl Hicks

A motion was made by **Thomas Sweet** and seconded by **Derrick Hildebrant** to approve the consent agenda. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Ward 5 City Council Vacancy

An introduction of David Francis 32, married 10 years has 3 kids and another one on the way. He has lived in the Catoosa and immediate area for 28 years. He is a former Catoosa Fire Fighter/Volunteer Fire Fighter. He currently works at Newton Design. No action was taken.

Item #2: Resolution #2018-543 Certificate of Compliance for Interim Licensing of the Sale of Strong Beer and Wine

A motion was made by **Thomas Sweet** and seconded by **Russ White** to approve Resolution #2018-543 directing the establishment of an administrative process for the issuance of a certificate of compliance for interim licensing of permissible activities related to the sale of strong beer and wine by certain retailers, and containing other provisions related thereto. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #3: Approve Change of Signatories on City Bank Accounts and Financial Documents

A motion was made by **Derrick Hildebrant** and seconded by **Shawn Battles** to approve a change of signatories for City bank accounts and financial documents. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #4: OMRF Authorized Agent

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve to appoint Vicky Sutton as the Authorized Agent for the City's retirement plan with Oklahoma Municipal Retirement Fund. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #5: Proposed Executive Session

A motion was made by **Shawn Battles** and seconded by **Thomas Sweet** to enter into executive session. The motion **passed** with the following votes: **(6:09 PM)**

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Statement of Executive Session Minutes:

Mayor Brenda Conley acknowledged the City Council returned to open session at **6:47 PM**. During executive session, the City Council held confidential communications regarding the matters listed under Agenda Item #6 and #7 on the agenda for this meeting. The City attorney was present for the discussions pertaining to (1) discussing negotiations with the International Association of Fire Fighters (IAFF) Local 4798, for Fiscal Year 2018-2019, pursuant to Title 25, Section 307(B)(2) of the Oklahoma Statutes; (2) discussing negotiations with the Catoosa Fraternal Order of Police Lodge #150 for Fiscal Year 2018-2019, pursuant to Title 25, Section 307(B)(2) of the Oklahoma Statutes.

- a. Vote to convene in executive session.
- b. Acknowledge return to open session.
- c. Statement of executive session minutes.

Item #6: International Association of Fire Fighters (IAFF) Bargaining Agreement

A motion was made by **Shawn Battles** and seconded by **Thomas Sweet** to approve the Collective Bargaining Agreement between the City of Catoosa and International Association of Fire Fighters (IAFF) Local 4798, for Fiscal Year 2018-2019. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Item #7: Fraternal Order of Police Collective Bargaining Agreement

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve the Collective Bargaining Agreement between the City of Catoosa and Catoosa Fraternal Order of Police Lodge #150 for Fiscal Year 2018-2019. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

V: New Business: There was no new business.

VI: City Manager Report: John Blish informed the City Council of the following:

- Wendy Knights last day will be July 10th. Vicky Sutton will take over the Interim City Clerk position at this time.
- Rolling Hills Award Project paperwork from Paragon should be here tomorrow. Will forward to Eric for pre-construction meeting scheduled next week between Brian Kellogg, City Engineer and the contractor.
- We have bids out for an overlay on Timbercrest Circle in front of Casino for approximately 475 feet after the intersection due to roadway decay.
- Spoke to Andy Armstrong we will be sending out a wage survey in the next several weeks to residents in Shadow Valley. It is a part of the requirements for the CDBG Grant for the road structure. We will insert the request into their water bills.
- Fire Department has added two new staff members that are not replacements.
- Police Department has two new staff members that are replacements.
- Derrick brought up an issue with a hole in the road in Spunky Creek. The bridge is actually failing. Brian Kellogg came out and doesn't think we need to shut it down at this time. He is working on a plan for bridge replacement.
- Angela Schmitt will be taking over the Human Resources responsibilities in Wendy's absence. We are splitting up the clerk duties for the time being.
- LibertyFest was this past Saturday. We made determination to shoot the fireworks off early due to the bad weather coming in.

- July 16th Terry, Brian Kellogg and myself will be meeting downtown with INCOG and ODOT to discuss the 161st Street Widening Project.

VII: Council Comments:

- Shawn Battles wants to thank the police officers and the firefighters for being here tonight.
- Thomas Sweet wants to thank Jesse and his maintenance guys, police, fire and all involved with Libertyfest. It turned out to be a great success. Thank you to the Park Board.
- City Manager and the Mayor want to have an employee appreciation luncheon for all the hard work on LibertyFest. Councilors will be invited.
- Mayor wants to thank everyone working LibertyFest.
- Derrick wants to thank Wendy for her service to our City. It's been a pleasure working with you. Everyone we meet has good things to say about her, that says a lot about her character.
- Mayor wants John and Jesse to go down Spunky Road and look. The big trucks are cutting through here and going up the hill straight across the railroad tracks back up Cromwell. They are taking 66 to Rice and across to 193rd. Those roads are not designed for big trucks.

VIII: Adjourn:

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to adjourn. The motion passed with the following votes: **(6:58PM)**

Mayor Brenda Conley-aye	Shawn Battles-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye

Approved on this _____ day of _____, 2018

Vicky Sutton, Interim City Clerk

Brenda Conley, Mayor