

**CITY OF CATOOSA  
PUBLIC WORKS AUTHORITY  
MINUTES OF JUNE 24, 2019  
REGULAR MEETING**

**I. Meeting convened**

**A. Call to Order:** A regular meeting of the Public Works Authority of the City of Catoosa was held and called to order by Chairman Brenda Conley at 6:21 p.m. on Monday, the 24<sup>th</sup> day of June, 2019, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

**B. Roll Call:** The following Trustees were **present** for this meeting: Vice-Chairman Russ White; Kyle Gibson; Fred Williams; Greg Williams; Jonnie Mott and Chairman Brenda Conley.

The following Trustees were **absent** for this meeting: Thomas Sweet

The following staff members were present for this meeting: John Blish, City Manager; Vicky Sutton, City Clerk; Robert Nicholas, Court Clerk; Detective Courtney Bates; Denus Benton, Fire Chief; Terry Whiteley, City Planner; Eddie Faulkner, Assistant City Planner; Jesse Payne, PWA Maintenance Director; Firefighters Donnie Conley, Kyle Denny, Cody Goins, James Norvel and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

**C. Public Comments:** There were no public comments

**II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for Board of Trustee approval of the Consent Agenda:

1. Approval of Minutes of the June 10, 2019 Regular Meeting
2. Approval of Regular and Prepaid Claims
3. Approval of Financial Statements May 2019

A motion was made by **Russ White** and seconded by **Kyle Gibson** to approve the consent agenda. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Vice-Chairman Russ White- aye
Fred Williams-aye	Jonnie Mott-aye

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

**IV. Agenda Items:**

**Item #1: Audit Engagement Letter for FY 2018-2019**

A motion was made by **Kyle Gibson** and seconded by **Greg Williams** to approve audit engagement letter with CBEW Professional Group, LLC for financial and compliance audits for the fiscal year ending June 30, 2019. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Vice-Chairman Russ White- aye
Fred Williams-aye	Jonnie Mott-aye

**Item #2: Renewal of FY 2019-2020 Workers' Compensation Plan**

A motion was made by **Russ White** and seconded by **Fred Williams** to approve the FY 2019-2020 Renewal Participation Agreement between Oklahoma Municipal Assurance Group (OMAG) and the City of Catoosa. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Vice-Chairman Russ White- aye
Fred Williams-aye	Jonnie Mott-aye

**V: New Business:** There was no new business.

**VI: Trustee Comments:** There were no trustee comments.

**VII: Adjourn:**

A motion was made by **Russ White** and seconded by **Fred Williams** to adjourn. The motion **passed** with the following votes: **(6:25 PM)**

Chairman Brenda Conley-aye	Kyle Gibson-aye
Greg Williams-aye	Vice-Chairman Russ White- aye
Fred Williams-aye	Jonnie Mott-aye

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
**Vicky Sutton, City Clerk**

\_\_\_\_\_  
**Brenda Conley, Chairman**