

**CITY OF CATOOSA  
CATOOSA INDUSTRIAL AUTHORITY  
MINUTES OF MAY 14, 2018  
REGULAR MEETING**

**I. Meeting convened**

**A. Call to Order:** A regular meeting of the Catoosa Industrial Authority was held and called to order by Vice-Chairman Thomas Sweet at 9:43p.m. on Monday, the 14<sup>th</sup> day of May, 2018, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

**B. Roll Call:** The following Trustees were **present** for this meeting: Russ White; Dale Zerbe; Greg Williams; Vice-Chairman Thomas Sweet; and Derrick Hildebrant.

The following Trustees were **absent** from this meeting: Shawn Battles, and Chairman Brenda Conley.

The following staff members were present for this meeting: John Blish, Acting City Manager; Wendy Knight, City Clerk; and Denus Benton, Fire Chief.

**C. Public Comments:** There were no public comments.

**II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for Board of Trustee approval of the Consent Agenda:

**1. Approval of Minutes of the April 23, 2018 Regular Meeting**

A motion was made by **Greg Williams** and seconded by **Dale Zerbe** to approve the consent agenda. The motion **passed** with the following votes:

Vice-Chairman Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Dale Zerbe-aye	

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

**IV. Agenda Items:**

**Item #1: Engagement Letter with Winstead PC**

A motion was made by **Derrick Hildebrant** and seconded by **Russ White** to approve the engagement letter with Winstead PC to serve as Disclosure Counsel to the Catoosa Industrial Authority in connection with the Authority's issuance, sale and delivery of sales tax revenue bonds in relation to the Catoosa Hills Shopping Center, with the fee for Winstead's services to be the greater of \$15,000.00 or \$.001 times the par amount of bonds issued, payable out of proceeds of the issuance on closing of the transaction. The motion **passed** with the following votes:

Vice-Chairman Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Dale Zerbe-aye	

**V: Trustee Comments:** There were no trustee comments.

**VI: Adjourn:**

A motion was made by **Derrick Hildebrant** and seconded by **Dale Zerbe** to adjourn. The motion **passed** with the following votes: **(9:45)**

Vice-Chairman Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Dale Zerbe-aye	

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
Wendy Knight, Secretary

\_\_\_\_\_  
Brenda Conley, Chairman