

**CITY OF CATOOSA  
CITY COUNCIL  
MINUTES OF APRIL 23, 2018  
REGULAR MEETING**

**I. Meeting Convened**

**A. Call to Order:** A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 6:00 p.m. on Monday, the 23<sup>rd</sup> day of April, 2018, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

**B. Invocation:** Brad Brooks, FBC Rolling Hills

**C. Pledge of Allegiance:** Mayor Brenda Conley

**D. Roll Call:** The following council members were **present** for this meeting: Ward#6 Councilor Russ White; Ward #5 Councilor Dale Zerbe; Ward #4, Councilor Shawn Battles; Ward#3, Councilor Greg Williams; Ward #2, Councilor and Vice Mayor Thomas Sweet; Member at Large Councilor Derrick Hildebrant; Ward #1 and Mayor Brenda Conley.

The following staff members were present for this meeting: John Blish, Acting City Manager; Wendy Knight, City Clerk; Kevin McKim, Police Chief; Denus Benton, Fire Chief; Terry Whiteley, City Planner; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

**E. Public Comments:**

There were no public comments.

**II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

1. Approval of Minutes of the April 9, 2018 Regular Meeting
2. Approval of Regular and Prepaid Claims

A motion was made by **Dale Zerbe** and seconded by **Shawn Battles** to approve the consent agenda. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

**IV. Agenda Items:**

**Item #1: Purchase of Building Code Books and Equipment for Planning Department**

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve purchase of Building Code books, and equipment for the Planning Department in an amount not to exceed \$3,300.00. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

**Item #2: Tyler Technologies Yearly Maintenance Agreement**

A motion was made by **Derrick Hildebrant** and seconded by **Thomas Sweet** to approve the yearly maintenance agreement with Tyler Technologies in the amount of \$20,414.50 for updating and maintaining the current City records management system. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

**Item #3: Woodcrest Lift Station Bid**

A motion was made by **Derrick Hildebrant** and seconded by **Thomas Sweet** to approve the bid submitted by Ron Welcher Construction Inc, in the amount of \$84,950.00 for the Woodcrest Lift Station Modification Project. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye

Greg Williams-aye  
Shawn Battles-aye

Derrick Hildebrant-aye

**Item #4: Proposed Executive Session**

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to enter into executive session. The motion **passed** with the following votes: **(6:17 PM)**

Mayor Brenda Conley-aye  
Vice-Mayor Thomas Sweet-aye  
Greg Williams-aye  
Shawn Battles-aye

Dale Zerbe-aye  
Russ White-aye  
Derrick Hildebrant-aye

**Statement of Executive Session Minutes:**

Mayor Brenda Conley acknowledged the City Council returned to open session at **7:03 PM**. During executive session, the City Council held confidential communications regarding the matters listed under Agenda Item #4 on the agenda for this meeting. The acting City attorney was present for the discussions pertaining to **(A)** economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within the City of Catoosa, where public disclosure of the matter discussed would interfere with the development of products or services or would violate the confidentiality of the business, pursuant to Title 25, Section 307(C)(10) of the Oklahoma Statutes; and **(B)** discussing the employment and hiring of a City Manager, including reviewing and discussing specific candidates for the position of City Manager, the disclosure of which would violate the confidentiality rights of the candidates under state or federal law, pursuant to Title 25, Section 307 (B)(1) and (7) of the Oklahoma Statutes.

- a. Vote to convene in executive session.
- b. Acknowledge return to open session.
- c. Statement of executive session minutes.

**Item #5: City Manager Search**

A motion was made by **Brenda Conley** and seconded by **Shawn Battles** to table this item. The motion **passed** with the following votes:

Mayor Brenda Conley-aye  
Vice-Mayor Thomas Sweet-aye  
Greg Williams-aye  
Shawn Battles-aye

Dale Zerbe-aye  
Russ White-aye  
Derrick Hildebrant-aye

**V: New Business:** There was no new business.

**VI: City Manager Report:** John Blish informed the City Council of the following:

- Cherokee & Pine signals are operating.
- In the middle of working on the budget.
- Next week construction should begin on splash pad reconstruction for sewage.
- Will be out of town next week, Wendy Knight will be in charge.

**VII: Council Comments:** **Shawn Battles** wanted to thank Jesse and his crew for making it possible for special needs individuals to be able to get on to the splash pad. **Brenda Conley** said she talked to Kelsey Barbee, - the school is planning on doing the fun run after testing again this year, and would like the City employees to participate in congratulating the students.

**VIII: Adjourn:**

A motion was made by **Thomas Sweet** and seconded by **Dale Zerbe** to adjourn.  
The motion passed with the following votes: **(7:12PM)**

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
**Wendy Knight, City Clerk**

\_\_\_\_\_  
**Brenda Conley, Mayor**