

**CITY OF CATOOSA
CATOOSA INDUSTRIAL AUTHORITY
MINUTES OF MARCH 12, 2018
REGULAR MEETING**

I. Meeting convened

A. Call to Order: A regular meeting of the Catoosa Industrial Authority was held and called to order by Chairman Brenda Conley at 7:04p.m. on Monday, the 12th day of March, 2018, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

B. Roll Call: The following Trustees were **present** for this meeting: Russ White, Dale Zerbe, Shawn Battles, Greg Williams, Vice-Chairman Thomas Sweet, and Chairman Brenda Conley.

The following staff members were present for this meeting: John Blish, Acting City Manager; Wendy Knight, City Clerk; Denus Benton, Fire Chief; and Kevin McKim, Police Chief.

C. Public Comments: There were no public comments.

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for Board of Trustee approval of the Consent Agenda:

1. Approval of Minutes of the February 26, 2018 Regular Meeting

A motion was made by **Shawn Battles** and seconded by **Russ White** to approve the consent agenda. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Trustee Dale Zerbe-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	
Trustee Shawn Battles-aye	

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Hilborne & Weidman Engagement Letter for Bond Counsel

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to approve the engagement letter with Hilborne & Weidman to serve as Bond Counsel to the Catoosa Industrial Authority regarding the proposed issuance of notes or bonds by the Authority to provide funds for the City's economic development incentive in relation to the Catoosa Hills Shopping Center. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Trustee Dale Zerbe-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	
Trustee Shawn Battles-aye	

Item #2: Letter of Agreement for Consulting Services with IRR Corporate & Public Finance, LLC

A motion was made by **Shawn Battles** and seconded by **Thomas Sweet** to approve the Letter of Agreement for Consulting Services with IRR Corporate & Public Finance, LLC and Catoosa Hills, LLC, under which IRR will provide an analysis and estimate of future sales tax rebate revenues from the Catoosa Hills Shopping Center. The fee for IRR's consulting services is \$12,500.00, plus reasonable expenses not to exceed \$1,000.00 without authorization. The fee and expenses will be paid out of bond proceeds, or if there is no bond closing with six (6) months, paid out of future sales tax rebates owed to Catoosa Hills, LLC under its economic development incentive agreement. The motion **passed** with the following votes:

Chairman Brenda Conley-aye	Trustee Dale Zerbe-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	
Trustee Shawn Battles-aye	

V: Trustee Comments: There were no trustee comments.

VI: Adjourn:

A motion was made by **Thomas Sweet** and seconded by **Dale Zerbe** to adjourn. The motion **passed** with the following votes: **(7:09)**

Chairman Brenda Conley-aye	Trustee Dale Zerbe-aye
Vice-Chairman Thomas Sweet-aye	Trustee Russ White-aye
Trustee Greg Williams-aye	
Trustee Shawn Battles-aye	

Approved on this _____ day of _____, 2018

Wendy Knight, Secretary

Brenda Conley, Chairman