

**CITY OF CATOOSA  
CITY COUNCIL  
MINUTES OF FEBRUARY 26, 2018  
REGULAR MEETING**

**I. Meeting Convened**

**A. Call to Order:** A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 6:00 p.m. on Monday, the 26<sup>th</sup> day of February, 2018, at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

**B. Invocation:** Brad Taylor, Oak Grove Baptist Church

**C. Pledge of Allegiance:** Mayor Brenda Conley

**D. Roll Call:** The following council members were **present** for this meeting: Ward#6 Councilor Russ White; Ward #5 Councilor Dale Zerbe; Ward #4, Councilor Shawn Battles; Ward#3, Councilor Greg Williams; Ward #2, Councilor and Vice Mayor Thomas Sweet; Member at Large Councilor Derrick Hildebrant; Ward #1 and Mayor Brenda Conley.

The following staff members were present for this meeting: John Blish, Acting City Manager; Wendy Knight, City Clerk; Kevin McKim, Police Chief; Denus Benton, Fire Chief; Terry Whiteley, City Planner; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

**F. Public Comments:**

Kate Northcutt, 156 Spunky Creek Drive, spoke regarding concerns about how the Rodger Berry Sports Complex plans may affect her property values, increase the risk of flooding, and safety.

**II. Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

1. Approval of Minutes of the February 12, 2018 Regular Meeting
2. Approval of Regular and Prepaid Claims
3. Financial Statements for January 2018

A motion was made by **Thomas Sweet** and seconded by **Dale Zerbe** to approve the consent agenda, page 3 removed. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

**III. Items Removed from Consent Agenda:** There were no items removed from the consent agenda.

**IV. Agenda Items:**

**Item #1: Catoosa Public Schools Partnership Request**

A discussion was held regarding the Catoosa Public Schools Continuous School Improvement Plan, and the Leader in Me program. No action was taken.

**Item #2: Appointment of Planning Commission Member**

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to appoint Crystal Chapin to the Planning Commission for a term expiring January 1, 2019. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

**Item #3: Purchase of Static Water Rescue Equipment**

This item died for lack of a motion.

**Item #4: Proposed Executive Session**

A motion was made by **Shawn Battles** and seconded by **Dale Zerbe** to enter into executive session. The motion **passed** with the following votes: **(6:50 PM)**

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

**Statement of Executive Session Minutes:**

Mayor Brenda Conley acknowledged the City Council returned to open session at **8:01 PM**. During executive session, the City Council held confidential communications regarding the matters listed under Agenda Item #4 on the agenda for this meeting. The acting City attorney was present for the discussions pertaining to the employment and hiring of a City Manager, including reviewing and discussing applications for the position of City Manager, the disclosure of which would violate the confidentiality rights of the applicants under state or federal law, pursuant to Title 25, Section 307 (B)(1) and (7) of the Oklahoma Statutes.

- a. Vote to convene in executive session.
- b. Acknowledge return to open session.
- c. Statement of executive session minutes.

**Item #5: City Manager Search**

A motion was made by **Greg Williams** and seconded by **Dale Zerbe** that the City Council authorize the City Manager Search Committee to contact the candidates for the position of City Manager identified as Candidate Numbers 1, 2, 3, and 4, as discussed in executive session, to schedule interviews at dates, times and locations determined by the City Manager Search Committee, as well as any related activities or events that the Committee deems appropriate. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

**V: New Business:** There was no new business.

**VI: City Manager Report:** John Blish informed the City Council of the following:

- Photos of camera work done on sewer lines at Woodcrest – coming up Monday, locates will be done.
- Tentative schedule to meet with F.O.P. Thursday, and meet with IAFF on Wednesday, March 7<sup>th</sup>.
- Tables, chairs, trashcans, and grills for pavilion have been ordered.
- Meeting with web designer a week ago, have schedule for first timeline.
- June 14<sup>th</sup> -15<sup>th</sup>, Catoosa will be a host city for Oklahoma Freewheelers.
- Website meeting February 20<sup>th</sup>.
- FOP and IAFF have filed letters of intent to negotiate.
- The Chamber Banquet will be this Saturday.

**VII:** Council Comments: **Derrick Hildebrant** said he was contacted by homeowners in Spunky Creek after their HOA meeting, and he feels they have legitimate concerns that need to be discussed, regarding the development and how it may affect their property. **Derrick Hildebrant** also said after listening to the school's presentation, he would like us to consider if we are investing in our employees with this type of thing.  
**Shawn Battles** inquired on the status of the lights on Pine street.

**VIII:** Adjourn:  
 A motion was made by **Shawn Battles** and seconded by **Thomas Sweet** to adjourn.  
 The motion passed with the following votes: **(8:13PM)**  

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Approved on this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
**Wendy Knight, City Clerk**

\_\_\_\_\_  
**Brenda Conley, Mayor**