

**CITY OF CATOOSA
CITY COUNCIL
MINUTES OF JANUARY 8, 2018
REGULAR MEETING**

I. Meeting Convened

A. Call to Order: A regular meeting of the City Council of the City of Catoosa was held and called to order by Mayor Brenda Conley at 6:01 p.m. on Monday, the 8th day of January, 2018 at Catoosa City Hall, 214 S. Cherokee, Catoosa, Oklahoma. The meeting was held in compliance with the Oklahoma Open Meeting Act and was posted in accordance therewith at least 24 hours in advance at City Hall for the purpose of discussion, consideration and possible action on the following agenda items.

B. Invocation: Brad Taylor, Oak Grove Baptist Church

C. Pledge of Allegiance: Mayor Brenda Conley

D. Roll Call: The following council members were **present** for this meeting: Ward#6 Councilor Russ White; Ward #5 Councilor Dale Zerbe; Ward #4, Councilor Shawn Battles; Ward#3, Councilor Greg Williams; Ward #2, Councilor and Vice Mayor Thomas Sweet; Member at Large Councilor Derrick Hildebrand; Ward #1 and Mayor Brenda Conley.

The following staff members were present for this meeting: John Blish, Acting City Manager; Kevin McKim, Police Chief; Denus Benton, Fire Chief; Carol Anderson, Library Director; and City Attorney Eric Wade, of Rosenstein, Fist & Ringold.

E. Public Comments:
There were no public comments.

II. Consent Agenda:

Information: Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the December 8, 2017 Special Workshop.
- 2) Approval of Minutes of the December 9, 2017 Special Workshop.
- 3) Approval of Minutes of the December 11, 2017 Regular Meeting.
- 4) Approval of Minutes of the December 18, 2017 Special Workshop.
- 5) Approval of Minutes of the December 21, 2017 Special Meeting.
- 6) Approval of Regular and Prepaid Claims.
- 7) Approval of Financial Statements for November 2017.
- 8) Reappointment of Doug Tiffany to the Planning Commission for a Term Expiring January 1, 2021.
- 9) Reappointment of Penny Chambers to the Park Board for a Term Expiring January 1, 2021.
- 10) Reappointment of Andrew Wimberley to the Park Board for a Term Expiring January 1, 2021.
- 11) Reappointment of Rob Williams to the Park Board for a Term Expiring January 1, 2021.

A motion was made by **Thomas Sweet** and seconded by **Dale Zerbe** to approve the consent agenda. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

III. Items Removed from Consent Agenda: There were no items removed from the consent agenda.

IV. Agenda Items:

Item #1: Appointment of Board of Adjustments Member

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to appoint Shawn Lunn to the Board of Adjustments for a term expiring January 1, 2021. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #2: Appointment of CEDA Board Member

A motion was made by **Derrick Hildebrant** and seconded by **Greg Williams** to appoint Thomas Sweet to the CEDA Board for a term expiring January 1, 2021. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #3: Appointment of CEDA Board Member

A motion was made by **Derrick Hildebrant** and seconded by **Greg Williams** to appoint Dale Zerbe to the CEDA Board for a term expiring January 1, 2021. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #4: Appointment of Park Board Member

A motion was made by **Derrick Hildebrant** and seconded by **Thomas Sweet** to table this item. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #5: Budget Change Request for Library Contribution Fund

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve a budget change request from \$7,000.00 to \$7,403.00 to reflect the total amount of state aid awarded to the Catoosa Public Library. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #6: ODOT Change Order #004

A motion was made by **Thomas Sweet** and seconded by **Greg Williams** to approve Change Order #004 with the Oklahoma Department of Transportation on the Pine Street Widening Project in the amount of \$25,636.26 with the City's portion being 20%, an amount not to exceed \$5,127.25. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #7: Tulsa Metro Chamber One Voice Legislative Agenda

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to approve the Tulsa Metro Chamber OneVoice Legislative Agenda. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #8: Rodger Berry Master Park Plan Revisions

This item died for lack of a motion.

Item #9: Grand Gateway Representative

A motion was made by **Brenda Conley** and seconded by **Shawn Battles** to appoint Thomas Sweet as representative, and Derrick Hildebrant as alternate to the Grand Gateway Board of Directors for 2018. The motion **passed** with the following votes:

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Item #10: City Manager Search Committee Update

A discussion was held regarding the City Manger Search Committee's work. We received a good response of applicants – approximately 40 plus. The Committee is currently in the interview process, and will be interviewing less than 10. The process will hopefully be completed by end of January/early February, and will be able to present 3-4 strong candidates for the Council to interview sometime in February.

V: New Business: There was no new business.

VI: City Manager Report: John Blish informed the City Council of the following:

- Bathrooms at Curtis Conley Memorial Park are open and operating.
- Making conversions in meeting room, to include a telephone, computer and TV screen.
- City maintenance is thankful for VacTrailer.
- Meeting today with CivicPlus representative, and website is moving forward.

VII: Council Comments: Mayor Brenda Conley inquired about the locks on the doors.

VIII: Adjourn:

A motion was made by **Thomas Sweet** and seconded by **Shawn Battles** to adjourn. The motion passed with the following votes: **(6:35 PM)**

Mayor Brenda Conley-aye	Dale Zerbe-aye
Vice-Mayor Thomas Sweet-aye	Russ White-aye
Greg Williams-aye	Derrick Hildebrant-aye
Shawn Battles-aye	

Approved on this _____ day of _____, 2018

Wendy Knight, City Clerk

Brenda Conley, Mayor