

**CITY OF CATOOSA, OKLAHOMA  
PUBLIC NOTICE OF A CITY COUNCIL MEETING**

.....

TYPE OF MEETING: Regular  
DAY: **Monday**  
DATE: October 14, 2019  
TIME: **6:00 p.m.**  
PLACE: City Hall, Council Chambers  
214 South Cherokee  
Catoosa, Oklahoma 74015

**AGENDA**

**I: Meeting Convened:**

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Roll Call**
- E. Public Comments:** This is a 15-minute period for comments from the General Public on City related Non-Agenda Items. (Limited to 3-minutes per speaker)

**II: Consent Agenda:**

**Information:** Consideration and appropriate action relating to a request for City Council approval of the Consent Agenda:

- 1) Approval of Minutes of the **September 23, 2019** Regular Meeting
- 2) Approval of Regular and Prepaid Claims
- 3) Reappointment of CEDA Board Members for a Term Expiring October 31, 2022
  - Brenda Conley
  - Fred Williams
  - Evan Hudson

**III: Items Removed From Consent Agenda:**

**Information:** Discussion, consideration and possible action relating to items removed from the Consent Agenda.

**IV: Agenda Items:**

**Item #1: Ordinance No. 2019-370-Z Rezoning**

**Information:** Discussion regarding Ordinance No. 2019-370-Z, an Ordinance of the City of Catoosa changing the zoning of property described herein from (RS-25) Residential Single-Family Low Intensity District to (CG) General Commercial with an overlying Planned Unit Development (PUD 2019-01) associated with this zoning change for Jake Schellenburg of Green Park Properties, LLC located at the Northeast Corner of Pine and State Highway 167. No action will be taken. **(Terry Whiteley, City Planner) (Jake Schellenburg representing Green Park Properties, LLC) (Enclosure)**

**Item #2: Accepting Advanced Metering Infrastructure Bid from Utility Supply Company**

**Information:** Discussion, consideration and possible action to approve accepting the Advanced Metering Infrastructure bid from Utility Supply Company in the amount of \$383,993.56 to be purchased out of the PWA Capital Outlay. **(Jesse Payne, Public Works Director) (Brian Kellogg, City Engineer) (Enclosure)**

**Item #3: ODOT Maintenance Agreement for the Installation of Traffic Signals at the Interchange of 165<sup>th</sup> East Avenue and I-44**

**Information:** Discussion, consideration and possible action to approve the Project Maintenance Agreement No. NHPPI-0044-2(422)238, Job Piece No. 20315 (04) between the City of Catoosa and the Oklahoma Department of Transportation for the installation of traffic signals at the interchange of 165<sup>th</sup> East Avenue and I-44. **(John Blish, City Manager) (Brian Kellogg, City Engineer) (Enclosure)**

**Item #4: Change Order Request No. 1-MJM Construction & Application LLC. Cherokee Fire Station Driveway Project**

**Information:** Discussion, consideration and possible action to approve Change Order No.1 to MJM Construction & Application, LLC, in the amount of \$508.20 for additional concrete on the Cherokee Fire Station Driveway Project. **(John Blish, City Manager) (Brian Kellogg, City Engineer) (Enclosure)**

**Item #5: Final Pay Request No. 1-MJM Construction & Application, LLC. Cherokee Fire Station Driveway Project**

**Information:** Discussion, consideration and possible action to approve Pay Request No.1 – Final Pay Request from MJM Construction & Application, LLC, for work completed on the Cherokee Fire Station Driveway Project in the amount of \$14,908.20. **(John Blish, City Manager) (Brian Kellogg, City Engineer) (Enclosure)**

**Item #6: Change Order Request No. 1-MJM Construction & Application LLC. Eastpark Road Project**

**Information:** Discussion, consideration and possible action to approve Change Order No. 1 to MJM Construction & Application, LLC, in the amount of (\$24,720.50) for the construction of the Eastpark Road Project. (John Blish, City Manager) (Brian Kellogg, City Engineer) (Enclosure)

**Item #7: Final Pay Request No. 5-MJM Construction & Application, LLC. Eastpark Road Project**

**Information:** Discussion, consideration and possible action to approve Pay Request No. 5 – Final Pay Request from MJM Construction & Application, LLC, for work completed on the Eastpark Road Project in the amount of \$24,296.00. (John Blish, City Manager) (Brian Kellogg, City Engineer) (Enclosure)

**Item #8: Marketing Agreement with Service Line Warranties of America**

**Information:** Discussion, consideration and possible action to approve entering into a Marketing Agreement with Service Line Warranties of America to allow Service Line Warranties of America to offer residential property owners the opportunity, but not the obligation, to purchase a service line warranty and other similar products. (John Blish, City Manager) (Enclosure)

**Item #9: Resolution No. 2019-559**

**Information:** Discussion, consideration and possible action to adopt Resolution No. 2019-559 authorizing the City of Catoosa to enter into a Marketing Agreement with Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America for the National League of Cities Service Line Warranty Program. (John Blish, City Manager) (Enclosure)

**Item #10: Parking Space Lease Agreement with Francis EVC, LLC**

**Information:** Discussion, consideration, and possible action to approve, approve with conditions, or deny the concept of installing and operating an electric vehicle charging station at the City of Catoosa Library/Community building parking lot. If the concept is approved, then an agreement with Francis EVC, LLC will be on the next agenda for approval by the City Council. (John Blish, City Manager) (Enclosure)

**Item #11: Ordinance No. 2019-414-C Employment Retirement System for the Position of Police Chief**

**Information:** Discussion, consideration and possible action to adopt Ordinance No. 2019-414-C, an ordinance adopting an Employee Retirement System, Defined Contribution Plan for the position of Police Chief for the City of Catoosa, Oklahoma from OMRF. (John Blish, City Manager) (Enclosure)

**Item #12: Emergency Clause for Ordinance No. 2019-414-C**

**Information:** Discussion, consideration and possible action to approve or deny an emergency clause for Ordinance No. 2019-414-C. (John Blish, City Manager) (Enclosure)

**Item #13: Purchase of Police Vehicles**

**Information:** Discussion, consideration, and possible action to approve the purchase of two new 2020 Ford Explorers from Bob Moore Ford in the amount of \$33,593.00 per vehicle, State Contract 25101702 to be taken from the Police Department Capital Outlay. **(Ronnie Benight, Police Chief) (John Blish, City Manager) (Enclosure)**

**Item #14: Purchase of Two Police Storage Containers**

**Information:** Discussion, consideration, and possible action to approve the purchase of two 40' dry cargo containers in the amount of \$2,900.00 each including delivery. **(Ronnie Benight, Police Chief) (John Blish, City Manager) (Enclosure)**

**Item #15: Request Permission to Create Library Logo**

**Information:** Discussion, consideration and possible action to approve the creation of a library logo that would promote our mission to the community and be easily recognizable. **(Brandi Blankenship, Library Director) (Enclosure)**

**Item #16: General Liability and Auto Insurance Renewal**

**Information:** Discussion, consideration and possible action to approve renewing the City's General Liability and Auto Insurance Policy with a term of November 1, 2019 through November 1, 2020 with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$49,438.00. **(John Blish, City Manager) (Enclosure)**

**Item #17 Property Insurance Renewal**

**Information:** Discussion, consideration and possible action to approve renewing the City's Property Insurance Policy with a term of November 1, 2019 through November 1, 2020 with Oklahoma Municipal Assurance Group (OMAG) in the amount of \$34,206.00. **(John Blish, City Manager) (Enclosure)**

**Item #18: Proposed Executive Session**

**Information:** Proposed executive session for the purposes of **(A)** engaging in confidential communications between the City Council and its attorney concerning pending litigation, to wit: *John Rogne v. City of Catoosa*, Oklahoma Supreme Court Case No. DF-116769, the Council having been advised by its attorney that disclosure will seriously impair the ability of the City to process or conduct the litigation in the public interest, pursuant to Title 25, Section 307(B)(4) of the Oklahoma Statutes; and **(B)** discussing the purchase or appraisal of certain real properties located in the City of Catoosa, pursuant to Title 25, Section 307(B)(3) of the Oklahoma Statutes.

- A. Motion and vote to convene in executive session.
- B. Acknowledge return to open session.
- C. Statement of executive session minute.

**Item #19: Purchase of Certain Real Property**

**Information:** Discussion, consideration and possible action to approve purchasing or lease-purchasing certain real property located in the City of Catoosa for an amount not to exceed \$2,000,000, pursuant to an agreement approved as to form by the City Attorney. (**John Blish, City Manager**) (**Enclosure**)

**V: New Business:** Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

**VI: City Manager Report:**

**VII: Council Comments:**

**VIII: Adjourn:**

This agenda was filed in the office of the City Clerk and posted **October 11, 2019 at 4:30 p.m.** on the bulletin board located on the North side of City Hall, 214 South Cherokee, Catoosa, Oklahoma 74015.

---

**Vicky Sutton, City Clerk**