

**PUBLIC NOTICE OF A MEETING OF THE
CITY OF CATOOSA CEMETERY BOARD
CATOOSA, OKLAHOMA**

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TYPE OF MEETING: Regular Meeting
DATE: Thursday, March 5, 2020
TIME: 5:30 P.M.
PLACE: City Hall Council Chambers

AGENDA

I: Meeting Convened:

A. Call to Order

B. Roll Call

C. Public Comments: This is a 15-minute period for comments from the General Public on Park Board related Non-Agenda Items. Speakers are limited to three (3) minutes each. Preference will be given to Catoosa Citizens and no action will be taken.

II: Approval of Minutes:

Discussion, consideration and possible action to approve the following minutes:

III: Agenda Items: The following items are designated for discussion and consideration with possible action:

Item #1: Cemetery Board Bylaws

Information: Discussion, consideration and possible action to approve the 2020 Cemetery Board Bylaws. (John Blish, City Manager) (Enclosure)

Item #2: Appointment of a Chairman

Information: Discussion, consideration and possible action to appoint a Chairman to serve a one (1) year, term ending January 1, 2021. (John Blish, City Manager)

Item #3: Appointment of a Vice-Chairman

Information: Discussion, consideration and possible action to appoint a Vice-Chairman to serve a one (1) year, term ending January 1, 2021. **(John Blish, City Manager)**

Item #4: Appointment of a Secretary

Information: Discussion, consideration and possible action to appoint a Secretary to serve a one (1) year, term ending January 1, 2021. **(John Blish, City Manager)**

Item #5: Membership Terms of Service

Information: Discussion, consideration, and possible action to approve the membership terms of service. **(John Blish, City Manager)**

Item #6: 2020 Meeting Schedule

Information: Discussion, consideration, and possible action to approve the meeting schedule for calendar year 2020. **(John Blish, City Manager) (Enclosure)**

Item #7: Current Concerns

Information: Discussion of any current concerns relating to the cemetery. **(John Blish, City Manager)**

IV: New Business: This item is listed to provide the opportunity for Parks Board discussion on items which may arise within Twenty-Four (24) hours prior to this meeting, and therefore, qualify as new business under Oklahoma's Open Meeting Act.

V: Board Member Comments: This item is listed to provide an opportunity for the Board Members to make comments - or request specific agenda items. No formal action will be taken.

VI: Adjourn:

This agenda was filed in the office of the City Clerk and posted **March 4, 2020, by 4:30 p.m.** on the bulletin board located on the North side of the Catoosa City Hall Building, 214 South Cherokee, Catoosa, Oklahoma 74015.

Vicky Sutton, City Clerk